



GUIDELINES FOR TECHNICAL POSTERS

FAO warmly invites you to display and share your work during a poster session at the 27th Session of the Asia-Pacific Forestry Commission (APFC). Posters might present research findings, key results, recommendations or other information about projects, programs and organizations working in the region.

This document contains information and specifications for APFC27 technical posters. Presenters are requested to submit abstracts of their posters no later than **20 September 2017** through this [link](#).

For more information about the 27th Session of APFC, please visit this [page](#).

Content

The poster must be technically or scientifically sound, up-to-date and relevant to the topic of forests and forestry in the Asia-Pacific region. As people with different degrees of interest and experience will view your poster, we suggest to bullet your points and make the points as complete and brief as possible. We encourage you to make your poster as visually attractive as possible. Standard elements of a poster should include:

- Title of poster
- Full names and organization affiliations of all authors and e-mail address of at least one author.
- Introduction: a few brief sentences that state the scope and main objectives of the study or program.
- Methods or key activities
- Results: tables, graphs and photos with a simple statement
- Conclusions: a list or summary paragraph of conclusions

Format

- Maximum 700 words, minimum font size of 20 point to be readable from 2 metres.
- Size A0 portrait style (84.1 centimetres wide x 118.9 centimetres high or 33.11 inches wide x 46.81 inches high)
- Use short sentences and avoid long dense text.
- Include references only if essential

Language

Posters shall be in English.

Facilities at the Conference Hall

- Technical posters will be displayed throughout the week on panels along the corridor outside of the meeting rooms.
- Double sided tape will be provided at the venue for putting up the posters.
- Presenters are requested to put up their posters by 9:00 hours on the first day of the Commission (23 October).
- Posters must be removed on Friday, 27 October before 18:00 hours.

Note

- All poster presenters shall be registered participants for Asia-Pacific Forestry Commission. For registration please complete this [form](#).
- All poster presenters should prepare and print the hard copy of their poster and bring them to the poster sessions for presentation.
- Please note FAO cannot print posters for presenters or provide funding for travel.
- Please do not email poster files to the conference email address.
- Posters may be displayed free of charge.
- FAO and the Forest Department of Sri Lanka reserve the right to remove posters that are deemed inappropriate.

Hosted by:

