

PROPOSAL FOR A STREAMLINED APPROACH TO CFS BUREAU AND ADVISORY GROUP MEETINGS

This proposal was presented for discussion at the Bureau and Advisory Group meeting held on 12 September 2025. The proposal was well received by the participants, and the *“Bureau decided to further discuss this matter at the first Bureau and Advisory Group meeting after CFS 53 (8 December) to allow new members to assess the proposal and take an informed decision”*.

At the last Bureau meeting held on 23 July 2025, *“several Members proposed exploring new ways to structure the agendas”* of Bureau and Advisory Group meetings. This proposal was made based on *“the observation that agendas often overlap, resulting in repetitive discussions”*.

In light of this, the CFS Secretariat was requested to prepare a proposal that presents a possible new structure and format for discussion by Bureau and Advisory Group members.

Proposed new format of the CFS Bureau and Advisory Group meetings

The proposed streamlined approach would be based on the following parameters:

- a) Focus on items that are either *“for discussion”* and/or *“for decision”*, leaving *“for information”* items (e.g. workstream updates) as background information to be shared through the CFS working space and/or email. Should the need arise, Bureau and Advisory Group members may request their inclusion under *“Any other business”*;
- b) Devote most time (2 to 3 hours) to joint Bureau and Advisory Group meetings to encourage interaction between Members and Participants and diversify agendas, dedicating Bureau meetings to follow-up discussions on items for which a decision is required;
- c) To the extent possible, keep the two meetings within a half-day length with a short break between the two segments.