



**Food and Agriculture
Organization of the
United Nations**



**International Treaty
on Plant Genetic Resources
for Food and Agriculture**

Viale delle Terme di Caracalla, 00153 Rome, Italy

pgrfa-treaty@fao.org

www.fao.org/plant-treaty

Tel: +39 0657056413

Our Ref.: NCP GB11-004 – Compliance

Rome, 9 April 2024

NOTIFICATION

Compliance - Extended deadline to submit national reports

Dear Madam/Sir,

I have the honour to draw your attention to [Resolution 8/2023](#), Compliance, by which the Governing Body decided to extend the deadline for the second reporting cycle to **1 October 2024** and urged those Contracting Parties that had not yet submitted their reports to submit them by this deadline.

The Governing Body noted that the national reports are an important self-assessment tool to measure progress in implementation of the International Treaty and emphasized the value of the information provided so far to make informed decisions.

On the [website](#) of the International Treaty, Contracting Parties may find a [brief guide on how to report](#), with links to relevant further information material (which is reproduced in *Annex*). The website also contains a "[frequently asked questions](#)" section with further information on national reporting.

For any query or request for further information, please contact the Secretary of the International Treaty at PGRFA-Treaty@fao.org.

Please accept, Madam/Sir, the assurance of my highest consideration.

Kent Nnadozie

Secretary

International Treaty on Plant Genetic Resources
for Food and Agriculture

How to Report under Section V of the Compliance Procedures

- 1- Download and review the Standard Reporting Format <http://www.fao.org/3/ca8821en/ca8821en.pdf> and consult the “[frequently asked questions](#)”.
- 2- Fill in or get the necessary inputs from the relevant national authorities. You can see other reports received at: <http://www.fao.org/plant-treaty/areas-of-work/compliance/compliance-reports/en/>
- 3- Get from the Treaty Secretariat your username and password for the Online Reporting System: <http://faoitpgrfa.ort-production.linode.unep-wcmc.org/>
- 4- Upload the data in the different sections and submit it through the system. There is an online [help section](#). The System will generate a PDF report.
- 5- Send a message to PGRFA-Treaty@fao.org attaching the Report in PDF format.

Please contact the Treaty Secretariat at PGRFA-Treaty@fao.org in case you have any issues or if you need additional information.