



C 93/12  
July 1993

# conference

FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS - ROME

**Twenty-seventh Session**  
**Rome, 6-25 November 1993**

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## ARRANGEMENTS FOR THE TWENTY-SEVENTH SESSION OF THE CONFERENCE

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## INTRODUCTION

1. The Food and Agriculture Organization of the United Nations is governed by a Conference comprising the entire membership of the Organization. Regular sessions of the Conference are held once every two years (Articles III and IV of the FAO Constitution).
2. At its Fifteenth Session (November 1969), the FAO Conference adopted Resolution 6/69 requesting the Council, after analysing the proceedings of that session, "to consider the drawing up of an abridged Agenda for the Conference, to enable it to deliberate more efficiently in a shorter period of time". The Council at its Fifty-fifth Session (November 1970) agreed that the Agenda of the Conference should be reduced to essential items, so as to allow for the focusing of the debate more sharply on the main issues. The Provisional Agenda of the Twenty-seventh Session of the Conference may be found in document C 93/1.
3. The detailed examination of the substantive items of the Agenda is normally carried out in three Commissions of the Conference (set up under Rule XIII of the General Rules of the Organization (GRO)). The FAO Council at its Fifty-fifth Session, and again at its Seventy-eighth Session (November 1980), stressed the need to avoid any overlapping between these Commissions, and for a clear definition of their respective terms of reference. The Council reiterated that Commission I of the Conference should continue to deal with issues of international or national orientation in relation to the world state of food and agriculture and the programmes of Member Governments; Commission II would deal primarily with the activities of the Organization, and the Programme of Work and Budget for the forthcoming biennium, including both Regular Programme and Field Activities on the basis of a programme budgeting presentation and the medium-term plan; Commission III would continue to deal exclusively with constitutional and administrative matters. The FAO Conference will meet in Plenary for the final adoption of its decisions (see paragraph 17 below).
4. At its Twenty-sixth Session, the Conference decided that its Twenty-seventh Session should be held in Rome from Saturday 6 November to Thursday 25 November 1993.

## COMPOSITION OF DELEGATIONS

5. In deciding on the composition of their delegations, which are normally headed by a Minister, Members will wish to bear in mind the need for effective participation not only in the Plenary meetings of the Conference but also in the work of the three Commissions throughout the period of the Conference. A tentative timetable of the Conference Session will be found in Appendix A.
6. In accordance with Article III of the Constitution, Members will be represented by one delegate, who may be accompanied by alternates, associates and advisers (see Appendix C).

## TIME SEQUENCE<sup>1</sup>

7. The proposed time sequence is as follows:

2 - 4 November	Hundred and Fourth Session of the Council
6 November (Saturday)	Opening of the Twenty-seventh Session of the

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<sup>1</sup> See Appendix A.



First Conference Week  
8 - 12 November

Conference (Election of Chairman and Vice-Chairmen, adoption of Agenda and other procedural matters), McDougall Memorial Lecture and admission of new Members.

Second and Third Conference Weeks  
15 - 25 November

Appointment of Director-General, presentation of B.R. Sen and A.H. Boerma Awards, statements by Director-General and Independent Chairman of the Council, statements by Heads of Delegations, meetings of Commissions I and II, informal meetings of non-governmental organizations.

Statements by Heads of Delegations until 16 November, meetings of all three Commissions, appointment of Independent Chairman of the Council, election of Council Members, adoption of reports of the three Commissions by Plenary of the Conference, final Plenary meetings.

Friday 26 November

Hundred and Fifth Session of the Council.

#### **OFFICERS OF THE CONFERENCE**

8. In accordance with Rule XXIV-5(b) (GRO), the Council, at its Hundred and Third Session (June 1993) nominated the Chairman of the Conference. At its Hundred and Fourth Session, immediately preceding the Conference, the Council will confirm this nomination, will nominate the Chairmen of the Commissions of the Conference, and will elect the Nominations Committee of the Conference, consisting of eleven Member Nations.

9. The Nominations Committee, which reports directly to the Conference, shall, in accordance with Rule VII-2 GRO, propose to the Conference nominations for the offices of the three Vice-Chairmen of the Conference, for the Members of the Credentials Committee consisting of nine Member Nations, and for the seven elected Members of the General Committee.

#### **PLENARY MEETINGS**

10. The first Plenary meeting will be held on Saturday 6 November 1993, at 09.30 hours and the second Plenary meeting on Saturday afternoon. The first two Plenary meetings should dispose of the opening procedures. At the first Plenary meeting the Conference will elect its Chairman and three Vice-Chairmen, hear the Eighteenth McDougall Memorial Lecture<sup>2</sup> and appoint the General Committee and the Credentials Committee (Rule VIII GRO). The Plenary will then adjourn so that these two Committees may hold their first meetings.

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<sup>2</sup> The McDougall Memorial Lecture was instituted by the Council in October 1958 to commemorate the late F.L. McDougall who played a leading role in the foundation of FAO and initiation of its activities.



11. At its second Plenary meeting in the afternoon (at 16.00 hours), the Conference will, acting on the first report of the General Committee, adopt its Agenda, establish the Commissions, appoint a Resolutions Committee (see paragraphs 34 and 35 below), and deal with the admission of observers and other procedural matters. The vote on the admission of the new Members is scheduled for the same afternoon (see paragraph 37 below) to be followed by the ceremony of admission of the new Members.

12. On Monday morning, 8 November, at 09.30 hours, the Plenary meeting will start with the adoption of the report of the Credentials Committee. The first ballot for the election of the Director-General will then take place (see paragraphs 38 and 39 below). While the votes are being counted the ceremony of the presentation of the two B.R. Sen Awards for 1992 and 1993 and of the A.H. Boerma Award<sup>3</sup> will take place. It will then be followed by as many ballots as might be necessary for the appointment of the Director-General.

13. The morning Plenary of Tuesday 9 November will start with the Director-General's Statement to the Conference, opening the "General Discussion" in Plenary.

14. The period 9-16 November will be reserved for statements to be delivered by Heads of Delegations under the heading "General Discussion" (see paragraph 21 below). The Independent Chairman of the Council will deliver his statement to the Conference in the morning of Tuesday 9 November.

15. At its Seventy-eighth Session (November 1980), the Council requested that one half-day of flexibility should be maintained in the timetable of the Conference, in order to provide for unexpected developments or to accommodate arrangements that can be made only as the time of the Conference approaches. This half-day has been incorporated in the timetable and made available on the morning of Wednesday 24 November.

16. The debate on the level of the budget item in Commission II is expected to conclude on Monday 15 November and the Commission could adopt that section of its report (Item 12) on the afternoon of Tuesday 16 November. The Plenary could vote on the budget level on the morning of Wednesday 17 November.

17. As from Monday 22 November, Plenary meetings would be held to elect the Members of the Council (see paragraph 43 below), appoint the Independent Chairman of the Council (see paragraphs 40 to 42 below), adopt the final report and bring the Session to a close. In order to avoid the problem faced in the latter part of recent Conference sessions when Commissions were unable to meet due to a lack of quorum, it is proposed that not more than one meeting be scheduled in the mornings and afternoons of the last three days of the Conference.

18. Meetings would normally last from 09.30 to 12.30 hours, and from 14.30 to 17.30 hours.

- Statements by Heads of Delegations ("General Discussion")

19. While recognizing that Heads of Delegations in making their statements in Plenary should be free to raise any matters considered relevant to the Agenda and vital to the work of the Conference, the

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<sup>3</sup> The B.R. Sen Awards, which will be conferred for the thirteenth time on this occasion, were instituted by the Council at its Fifty-first Session in implementation of Resolution 33/67 adopted by the Conference at its Fourteenth Session, to honour Mr B.R. Sen's achievements as Director-General of FAO and are made, one for each year, to a field expert of outstanding merit. The A.H. Boerma Award will be conferred for the eighth time to a writer whose work is likely to have increased international public awareness of the world food problem.



Council at its Seventy-eighth Session (November 1980) suggested that speakers (a) concentrate on a few selected issues (b) omit detailed references to the situations in their respective countries, and (c) omit repetitive congratulatory comments to the officers and the staff. At its Twenty-first Session (November 1981), the Conference decided that the office of the Rapporteur from Plenary to Commission I be discontinued (C 81/REP, para. 16). It also asked Heads of Delegation to ensure that they have at least one Member of their respective delegations present in Plenary throughout the General Discussion.

20. Heads of Delegation who wish to present factual evidence of the results of national development policies in the field of food and agriculture are invited to submit such material in writing, for inclusion in the verbatim records of the session.

21. Six working days will be available for general statements (9-16 November). The Council proposes that Heads of Delegations wishing to speak in Plenary during this period notify the Secretary-General of the Conference as soon as possible of the day on which they wish to address the Conference, indicating whether they prefer morning or afternoon, and giving also a second or third choice.

22. In principle there will be no more than ten speakers for each morning or afternoon meeting. The names of the speakers and the order in which they will speak will be published each day in the Journal of the Conference. No changes will be made in the list except in the case of two speakers agreeing between themselves to exchange the period allocated to them.

23. Notwithstanding the fact that the period available for the general debate is six working days, it is anticipated that time may still be short as the great majority of Heads of Delegation present at the Conference will no doubt wish to make statements. The Council, therefore, urges that statements be limited to a maximum of 15 minutes.

#### COMMISSIONS OF THE CONFERENCE

24. The Council recommends the establishment of the usual three commissions to consider and report upon Parts I, II and III of the Agenda (see document C 93/1) as follows:

25. Commission I - Deals with major trends and policies in food and agriculture (Part I of the Agenda), and is the main forum for the discussion of broad policy questions in the light of the general statements made in Plenary.

26. It is scheduled to begin work on Wednesday 10 November.

27. The Commission is expected to hold 16 meetings, and to conclude its work by Friday 19 November (see Appendix B).

28. Commission II - Deals with the substantive programmes and activities of the Organization (Part II of the Agenda).

29. Since the Eighteenth Session of the Conference (1975), the Commission has conducted its discussions on the lines recommended by the Sixty-sixth Session of the Council, with a view to the Conference attaining a dialogue and consensus on priorities in the Programme of Work and Budget, and avoiding an overlap in discussions. In view of the general satisfaction with the arrangements made since 1975, it is suggested that similar arrangements be made for the Twenty-seventh Session.

30. In connection with the discussion of the Programme of Work and Budget 1994-95, it is therefore suggested that Commission II concentrate on the contents of the Director-General's Introduction;



discussion on the various chapters should mainly be on the basis of major programme and/or budgetary aspects. It will of course be necessary for the Conference to approve the Programme of Work and Budget by chapters as provided for in the draft Resolution.

31. Commission II is scheduled to begin work on Tuesday 9 November, and to conclude by Friday 19 November, which allows for a total of 16 meetings (see Appendix B).

32. Commission III - Deals with constitutional and administrative matters (Part III of the Agenda). It is scheduled to begin work on Wednesday 17 November, is expected to hold seven meetings and to conclude its work on Monday 22 November (see Appendix B).

33. The reports of Commissions I, II and III will be formally adopted at Plenary meetings of the Conference (see paragraph 17 above).

### RESOLUTIONS COMMITTEE

34. The Council recommends the establishment of a Resolutions Committee of the Conference composed of seven members, one from each FAO region.

35. The Council reiterates the view repeatedly expressed on previous occasions that resolutions should be kept to a minimum, and be confined to matters requiring a formal decision by Conference. Appendix D sets out the criteria for Conference resolutions and the functions and operating procedures of the Resolutions Committee, as adopted by the eighteenth and subsequent sessions of the Conference since 1975.

### CONSTITUTIONAL DUTIES OF THE CONFERENCE

36. In addition to adopting amendments to the Constitution, Rules and Regulations of the Organization, approving conventions and agreements, etc. the Conference has the following specific constitutional duties.

#### - Admission of New Members

37. The Conference, as the supreme authority of the Organization, admits new Members to the Organization and generally deals with matters of membership. At the date of going to press eight applications for membership had been received, from Bosnia-Herzegovina, Croatia, Czech Republic, Eritrea, Slovakia, Slovenia, South Africa and The Former Yugoslav Republic of Macedonia. However, applications may be received up to the deadline for their receipt, 6 October 1993, that is 30 days before the opening of the Conference Session. The admission of new Members is carried out by secret ballot and requires a two-thirds majority of the votes cast, provided that a majority of the Member Nations of the Organization is present. Membership becomes effective on the date on which the Conference approves the applications. This item of the Agenda is scheduled for Saturday 6 November (see paragraph 11 above).

#### - Appointment of the Director-General

38. In accordance with Article VII of the Constitution and Rule XXXVI GRO, the Conference appoints the Director-General. In accordance with Rule XXXVI-1 (a) GRO, the Hundred and Second Council Session (November 1992) had established 2 April 1993 as the closing date for receipt of nominations for the office of Director-General.



39. The last sentences of Rule XXXVI-1(a) GRO specifies that "As soon as possible after the opening of the Conference Session, the General Committee shall determine and announce the date of the election, it being understood that the appointment of the Director-General at a regular session shall begin and be effected within three working days following the opening date of such session". It is proposed that balloting starts in the morning of Monday 8 November (see paragraph 12 above) and continues throughout the day until the Conference appoints a Director-General.

- Appointment of the Independent Chairman of the Council

40. In accordance with Article V-2 of the Constitution and Rule XXIII-I GRO, the Conference appoints the Independent Chairman of the Council.

41. With regard to nominations for the Office of Independent Chairman of the Council, Rule XXIII-1(b) GRO lays down that the Council shall determine the closing date for submission of such nominations by Member Nations to the Secretary-General of the Conference. Accordingly, at its Hundred and Third Session, the Council had established 12.00 hours on Friday 3 September 1993 as the closing date for the receipt of such nominations.

42. The appointment of the Independent Chairman of the Council is provisionally scheduled for the morning of Tuesday 23 November.

- Election of Council Members

43. In accordance with Article V-1 of the Constitution, the Conference elects the Members of the Council. A separate note on the subject of Council Members will be circulated as a Conference document. In accordance with Rule XXII-10(a) GRO, the Conference decides the date of the election and the date by which nominations for election to the Council must be submitted. The attached Timetable (Appendix A) proposes that the election be held on Monday 22 November. As laid down in Rule XXII-10(c) GRO, nominations shall be supported in writing by the delegates of two Member Nations to the Conference, other than the delegate of the Member Nation nominated, and shall be accompanied by a formal written acceptance of the nomination by the delegate of the Member Nation nominated. Rule XXII-10(d) further specifies that the General Committee shall communicate the valid nominations received to the Conference at least three working days before the date selected for the election.

OTHER MATTERS

- Distribution of Statements and Other Material Supplied by Delegations

44. Statements delivered by delegations in Plenary or Commission are reproduced in the verbatim records of the Conference. If a delegation so requests, and if it provides copies of the text, such statements may also be placed on the counter opposite the Documents Distribution Desk where they can be picked up by members of interested delegations. They cannot, however, be distributed through the boxes at the Documents Desk intended for the distribution of official Conference documentation only.

45. Communications in envelopes addressed to specific delegations, or individual members of delegations, will be put in the delegation's boxes as a service to all concerned. Other material supplied by delegations, including printed matter, will be placed on the counter.



- Invitations

46. The United Nations and the other organizations in the UN system are entitled to be represented at sessions of the Conference, but without the right to vote. Other intergovernmental organizations having agreements with FAO that contain specific provisions to this effect have a right to attend as observers. The non-governmental organizations which have consultative status are also entitled to send observers to Conference sessions.

47. Other intergovernmental organizations, or non-governmental organizations having specialized consultative status or liaison status, may be invited on a provisional basis by the Director-General, subject to Conference approval. Accordingly, the Provisional Agenda of the Session contains an item "Admission of Observers".

48. The above provisions are set out in Rule XVII GRO and also in the "FAO Policy Concerning Relations with International Non-Governmental Organizations" (FAO Basic Texts, Volume II, Section P).

49. Observers from non-governmental organizations will be invited to attend informal meetings to be held on Tuesday 9 November, in order that their views and suggestions on the activities and programmes of the Organization may be reported to the Conference.

50. The Council noted the Director-General's suggestion to invite the Palestine Liberation Organization and those African Liberation Movements recognized by OAU to attend the Twenty-seventh Session of the Conference in an observer capacity.

- Scheduling of Informal Meetings and Receptions

51. At its Fifty-first Session, the Council decided that informal meetings of regional or similar groups should not be convened during regular Conference hours, to avoid making excessive demands on the time of delegations, especially smaller ones, and overburdening Conference facilities.

52. The Council again expressed the hope that evening receptions will be limited to a manageable number, and requested Member Nations to inform the Secretary-General of the Conference as early as possible if they intend to give a reception, indicating the date proposed.



Plenary	Credentials Committee
<p><b>AM</b>    <u>1st Meeting</u> (10.00 hours)</p> <p>Opening by the Director-General</p> <p><u>Item 1</u>: Election of Chairman and Vice-Chairmen</p> <p><u>Item 2</u>: Appointment of General Committee and Credentials Committee</p> <p>Eighteenth McDougall Memorial Lecture</p>	<p><u>1st Meeting</u></p> <p>(immediately after appointment of Committee by Plenary)</p>
<p><b>Sat.</b> <b>6 Nov.</b></p> <hr/> <p><u>2nd Meeting</u> (16.00 hours)</p> <p><u>Item 3</u>: Adoption of Agenda</p> <p><u>Item 4</u>: Arrangements for the Session and Allocation of Agenda Items</p> <p><u>Item 5</u>: Admission of Observers</p> <p><u>Item 25</u>: Applications for Memberships in the Organization</p> <p><b>PM</b></p>	<p><u>2nd Meeting</u></p>

TENTATIVE TIMETABLE OF THE CONFERENCE - DETAILED SCHEDULE



Plenary	Commission I	Commission II	Commission III
<p>AM <u>3rd Meeting (09.30 hours)</u></p> <p>Adoption of Report of Credentials Committee</p> <p><u>Item 27.1:</u> Appointment of the Director-General (Vote)</p> <p>Presentation of B.R. Sen and A.H. Boerma Awards for 1992 and 1993</p> <p><u>Item 27.1:</u> Appointment of the Director-General (result of vote)</p>			
<p>Mon. 8 Nov.</p> <p><u>4th Meeting</u></p> <p><u>Item 27.1:</u> Appointment of the Director-General (cont'd)</p> <p>PM</p>			



Plenary		Commission II	Commission III
<p>AM <u>5th Meeting</u></p> <p>Director-General's Statement to the Conference</p> <p>Independent Chairman of Council's Statement to the Conference</p> <p>General Discussion</p>	<p>[Informal Meeting of Observers from Non-Governmental Organizations]</p>	<p><u>1st Meeting</u></p> <p><u>Item 9:</u> Programme Implementation Report 1992-93</p>	
<p>Tues. 9 Nov.</p> <p><u>6th Meeting</u></p> <p>General Discussion (cont'd)</p> <p>PM</p>	<p>[Informal Meeting of Observers from Non-Governmental Organizations]</p>	<p><u>2nd Meeting</u></p> <p><u>Item 9:</u> Programme Implementation Report 1992-93 (cont'd)</p>	



Plenary	Commission I	Commission II	Commission III
<p>AM <u>7th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>1st Meeting</u></p> <p><u>Item 6:</u> World Food and Agriculture Situation and Outlook 6.1 State of Food and Agriculture</p>	<p><u>3rd Meeting</u></p> <p><u>Item 10:</u> Programme Evaluation Report 1992-93</p>	
<p>Wed. 10 Nov.</p> <p><u>8th Meeting</u></p> <p>General Discussion (cont'd)</p> <p>PM</p>	<p><u>2nd Meeting</u></p> <p><u>Item 6:</u> World Food and Agriculture Situation and Outlook 6.1 State of Food and Agriculture (cont'd)</p>	<p><u>4th Meeting</u></p> <p><u>Item 10:</u> Programme Evaluation Report 1992-93 (cont'd)</p>	



Plenary	Commission I	Commission II	Commission III
<p>AM <u>9th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>3rd Meeting</u></p> <p><u>Item 6:</u> World Food and Agriculture Situation and Outlook 6.1 State of Food and Agriculture (cont'd)</p>	<p><u>5th Meeting</u></p> <p><u>Item 11:</u> Medium-Term Plan 1994-99</p>	
<p>Thurs. 11 Nov.</p> <p><u>10th Meeting</u></p> <p>General Discussion (cont'd)</p> <p>PM</p>	<p><u>4th Meeting</u></p> <p><u>Item 6:</u> World Food and Agriculture Situation and Outlook 6.2 World Food Security and Nutritional Status</p>	<p><u>6th Meeting</u></p> <p><u>Item 11:</u> Medium-Term Plan 1994-99 (cont'd)</p>	



Plenary	Commission I	Commission II	Commission III
<p>AM <u>11th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>5th Meeting</u></p> <p><u>Item 6:</u> World Food and Agriculture Situation and Outlook 6.2 World Food Security and Nutritional Status (cont'd)</p>	<p><u>7th Meeting</u></p> <p><u>Item 12:</u> Programme of Work and Budget 1994-95</p>	
<p>Fri. 12 Nov.</p> <p><u>12th Meeting</u></p> <p>General Discussion (cont'd)</p> <p>PM</p>	<p><u>6th Meeting</u></p> <p><u>Item 6:</u> World Food and Agriculture Situation and Outlook 6.2 World Food Security and Nutritional Status (cont'd)</p>	<p><u>8th Meeting</u></p> <p><u>Item 12:</u> Programme of Work and Budget 1994-95 (cont'd)</p>	



Plenary	Commission I	Commission II	Commission III
<p>AM <u>13th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>7th Meeting</u></p> <p><u>Item 6:</u> World Food and Agriculture Situation and Outlook 6.3 World Agriculture Toward 2010</p>	<p><u>9th Meeting</u></p> <p><u>Item 12:</u> Programme of Work and Budget 1994-95 (cont'd)</p>	
<p>Mon. 15 Nov.</p> <p><u>14th Meeting</u></p> <p>General Discussion (cont'd)</p> <p>PM</p>	<p><u>8th Meeting</u></p> <p><u>Item 6:</u> World Food and Agriculture Situation and Outlook 6.3 World Agriculture Toward 2010 (cont'd)</p>	<p><u>10th Meeting</u></p> <p><u>Item 13:</u> Procedures for Global Harmonization of Plant Quarantine</p>	



Plenary	Commission I	Commission II	Commission III
<p>AM <u>15th Meeting</u></p> <p>General Discussion (cont'd)</p>	<p><u>9th Meeting</u></p> <p><u>Item 6:</u> World Food and Agriculture Situation and Outlook 6.3 World Agriculture Toward 2010 (cont'd)</p>		
<p>Tues. 16 Nov.</p> <p><u>16th Meeting</u></p> <p>General Discussion (cont'd)</p> <p>PM</p>	<p><u>10th Meeting</u></p> <p><u>Item 7:</u> Activities Related to Environment and Sustainable Development</p>	<p><u>11th Meeting</u></p> <p>Adoption of Report on Item 12 (PWB 1994-95)</p>	



	Plenary	Commission I	Commission II	Commission III
AM	<p><u>17th Meeting</u> (11.00 hours)</p> <p>Adoption of Commission II Report on Item 12 (Programme of Work and Budget 1994-95)</p>	<p><u>11th Meeting</u></p> <p><u>Item 7:</u> Activities Related to Environment and Sustainable Development (cont'd)</p>		
Wed. 17 Nov.		<p><u>12th Meeting</u></p> <p><u>Item 8:</u> Plan of Action for the Integration of Women into Agricultural and Rural Development: Progress Report</p>	<p><u>12th Meeting</u></p> <p><u>Item 14:</u> UN/FAO World Food Programme Pledging Target 1995-96</p>	<p><u>1st Meeting</u></p> <p><u>Item 16:</u> Statutory Report on Status of Conventions and Agreements, and Amendments thereto</p> <p><u>Item 17:</u> Amendment of Rule XXXIV GRO regarding Terms of Reference of CCLM</p> <p><u>Item 18:</u> Amendment to para. 10 of Appendix to Conference Resolution 46/57</p>
PM				



Plenary	Commission I	Commission II	Commission III
<p>AM</p>	<p><u>13th Meeting</u></p> <p><u>Item 8:</u> Plan of Action for the Integration of Women into Agricultural and Rural Development: Progress Report (cont'd)</p>	<p><u>13th Meeting</u></p> <p><u>Item 15:</u> Relations with Other Organizations 15.1 Recent Developments in the UN System of interest to FAO</p>	<p><u>2nd Meeting</u></p> <p><u>Item 19:</u> Other Constitutional and Legal Matters 19.1 Abolition of the Panel of Experts on Emergency Action Against the Desert Locust and Other Crop Pests 19.2 Draft International Agreement on the Flagging of Vessels Fishing on the High Seas 19.3 Cooperation Agreement between NACA and FAO</p>
<p>Thurs. 18 Nov.</p> <p>PM</p>	<p><u>14th Meeting</u></p> <p>Adoption of Report</p>	<p><u>14th Meeting</u></p> <p><u>Item 15:</u> Relations with Other Organizations 15.2 Recent Developments in FAO's Cooperation with Intergovernmental and Non-governmental Organizations</p>	<p><u>3rd Meeting</u></p> <p><u>Item 20:</u> Audited Accounts 20.1 Follow-up to External Auditor's Recommendations</p> <p><u>Item 21:</u> Scale of Contributions 1994-95</p>

Plenary	Commission I	Commission II	Commission III
<p>AM</p>	<p><u>15th Meeting</u> Adoption of Report (cont'd)</p>	<p><u>15th Meeting</u> Adoption of Report</p>	<p><u>4th Meeting</u> <u>Item 22:</u> Financial Position of the Organization 22.1 Status of Contributions</p>
<p>Fri. 19 Nov.</p> <p>PM</p>	<p><u>16th Meeting</u> Adoption of Report (cont'd)</p>	<p><u>16th Meeting</u> Adoption of Report (cont'd)</p>	<p><u>5th Meeting</u> <u>Item 23:</u> Trust Funds/Support Costs Reimbursement  <u>Item 24:</u> Other Administrative and Financial Matters 24.1 Headquarters Accommodation 24.2 Personnel Matters 24.3 Commissary Accounts 24.4 Other Matters</p>



	Plenary	Commission I	Commission II	Commission III
AM	<b>18th Meeting</b> <b>Item 26:</b> <b>Election of Council Members</b>			<b>6th Meeting</b> <b>Adoption of Report</b>
Mon. 22 Nov.	<b>19th Meeting</b> <b>Item 26:</b> <b>Election of Council Members (cont'd)</b>			<b>7th Meeting</b> <b>Adoption of Report (cont'd)</b>
PM				

Plenary	Commission I	Commission II	Commission III
<p>AM <u>20th Meeting</u></p> <p><u>Item 27: Appointments</u>  27.2 Appointment of Independent Chairman of the Council  27.3 Appointment of Representatives of the FAO Conference to the Staff Pension Committee</p> <p><u>Item 28: Date and Place of the Twenty-eighth Conference Session</u></p> <p><u>Item 29: Any Other Matters</u>  Adoption of Report of Commission I</p> <p>Tues. 23 Nov.</p>			
<p><u>21st Meeting</u></p> <p>Adoption of Report of Commission I (cont'd)</p> <p>PM</p>			



Plenary	Commission I	Commission II	Commission III
<p>AM</p> <p>Wed. 24 Nov.</p>			
<p><u>22nd Meeting</u></p> <p>Adoption of Report of Commission II</p> <p>PM</p>			

Plenary	Commission I	Commission II	Commission III
<p>AM    <u>23rd Meeting</u></p> <p>Adoption of Report of Commission II (cont'd)</p>			
<p>Thurs. 25 Nov.</p> <p><u>24th Meeting</u></p> <p>Adoption of Report of Commission III</p> <p>PM</p>			



(a) Pre-Conference Period

DATE		104th Council	Nominations Committee	Total Number of Meetings
Monday 1 November	am			
	pm			
Tuesday 2 November	am	1		1
	pm	2		1
Wednesday 3 November	am	3		1
	pm	4		1
Thursday 4 November	am	5		1
	pm	6		1
Friday 5 November	am		1	1
	pm		2	1

(b) Conference Period

DATE		Plenary	Commission I	Commission II	Commission III	Other	Total Number of Meetings
Saturday 6 November	am	1				Credentials 1	2
	pm	2				Credentials 2	2
Sunday 7 November	am						
	pm						
Monday 8 November	am	3					1
	pm	4					1
Tuesday 9 November	am	5		1		NGOs 1	3
	pm	6		2		NGOs 2	3
Wednesday 10 November	am	7	1	3			3
	pm	8	2	4			3
Thursday 11 November	am	9	3	5			3
	pm	10	4	6			3
Friday 12 November	am	11	5	7			3
	pm	12	6	8			3
Saturday 13 November	am						
	pm						



(b) Conference Period (cont'd)

DATE		Plenary	Commission I	Commission II	Commission III	Other	Total Number of Meetings
Sunday 14 November	am						
	pm						
Monday 15 November	am	13	7	9			3
	pm	14	8	10			3
Tuesday 16 November	am	15	9				2
	pm	16	10	11*			3
Wednesday 17 November	am	17*	11				2
	pm		12	12	1		3
Thursday 18 November	am		13	13	2		3
	pm		14	14	3		3
Friday 19 November	am		15	15	4		3
	pm		16	16	5		3
Saturday 20 November	am						
	pm						
Sunday 21 November	am						
	pm						

\* Adoption of Report on Programme of Work and Budget 1994-95.

(b) Conference Period (cont'd)

DATE		Plenary	Commission I	Commission II	Commission III	Other	Total Number of Meetings
Monday 22 November	am	18			6		2
	pm	19			7		2
Tuesday 23 November	am	20					1
	pm	21					1
Wednesday 24 November	am						
	pm	22					1
Thursday 25 November	am	23					1
	pm	24					1

(c) Post-Conference Period

DATE		105th Council	Total Number of Meetings
Friday 26 November	am	1	1
	pm	2	1



APPENDIX C

EXTRACT FROM ARTICLE III OF THE CONSTITUTION OF FAO

THE CONFERENCE

(Provisions regulating composition of delegations)

1. There shall be a Conference of the Organization in which each Member Nation and Associate Member shall be represented by one delegate. Associate Members shall have the right to participate in the deliberations of the Conference but shall not hold office nor have the right to vote.
2. Each Member Nation and Associate Member may appoint alternates, associates and advisers to its delegate. The Conference may determine the conditions for the participation of alternates, associates and advisers in its proceedings, but any such participation shall be without the right to vote, except in the case of an alternate, associate, or adviser participating in the place of a delegate.
3. No delegate may represent more than one Member Nation or Associate Member.
4. Each Member Nation shall have only one vote. A Member Nation which is in arrears in the payment of its financial contributions to the Organization shall have no vote in the Conference if the amount of its arrears equals or exceeds the amount of the Contributions due from it for the two preceding calendar years. The Conference may, nevertheless, permit such a Member Nation to vote if it is satisfied that the failure to pay is due to conditions beyond the control of the Member Nation.

APPENDIX D

CRITERIA FOR CONFERENCE RESOLUTIONS AND FUNCTIONS  
AND OPERATING PROCEDURES OF THE RESOLUTIONS COMMITTEE

1. Criteria for the Formulation of Resolutions

Resolutions should be confined essentially to the following formal matters:

- (i) Amendments to the Constitution, the General Rules of the Organization, and the Financial Regulations.
- (ii) Approval or confirmation of conventions or agreements and of amendments thereto.
- (iii) Establishment of bodies under Article VI of the Constitution and adoption or amendment of the Statutes of such Bodies.
- (iv) Adoption of the Programme of Work and Budget for the ensuing biennium.
- (v) Decisions regarding financial matters such as the Working Capital Fund, the scale of contributions, and adoption of audited accounts.
- (vi) Major programme and policy matters.
- (vii) Recommendations to Member Nations or to international organizations.
- (viii) Matters relating to the appointment of the Director-General and the Chairman of the Council.
- (ix) Tributes and commemorations of special importance to FAO.

2. Functions of the Resolutions Committee

- (a) The Resolutions Committee shall examine all draft resolutions, whatever their origin, unless determined otherwise by the General Committee.
- (b) The Resolutions Committee shall endeavour to keep the number of resolutions to a minimum, and to ensure that resolutions conform to the criteria set forth above. It shall also draw attention to any significant constitutional, programme or budgetary implications of draft resolutions proposed for adoption.
- (c) The Resolution Committee may make editorial or similar amendments not affecting the substance of draft resolutions. The Committee may recommend such other amendments as it may deem appropriate. With the consent of the sponsors, the Committee may amend draft resolutions moved from the floor in the course of the Conference session.

3. Operating Procedures of the Resolutions Committee

- (a) Meetings of the Resolutions Committee shall be convened, as often as necessary, by its Chairman or by the General Committee. Except as provided in paragraph (e) below,



meetings of the Committee shall be held in private. The Committee shall maintain close liaison with the General Committee on both substantive and procedural matters.

- (b) Draft resolutions shall be transmitted to the Resolutions Committee before they are submitted to a Commission or a Plenary meeting of the Conference for discussion and approval.
- (c) If a draft resolution does not meet the criteria set forth above, the Resolutions Committee will suggest that the substance be incorporated into the narrative text of the Conference Report.
- (d) If the Resolutions Committee has doubts regarding the likelihood of agreement in the substance of a draft resolution, the Committee may decide that the substance be debated in the appropriate forum, and that after this debate and a decision on the substance, the draft resolution be returned to the Resolutions Committee for consideration.
- (e) The Resolutions Committee may invite the sponsors of a draft resolution to participate in its deliberations and, subject to the consent of such sponsors, may make such amendments to draft resolutions as it may seem appropriate.
- (f) The Resolutions Committee may delegate its Chairman or one or more of its members to attend the debate where a draft resolution is discussed, either to explain the Committee's views and reasons for any proposed changes, or to follow the debate so as to be able to inform the Committee of the Background when the text of the draft resolution is submitted to the Committee.
- (g) The Resolutions Committee shall submit reports on all draft resolutions which have been referred to it, and such reports shall be circulated as Conference documents. Amendments to draft resolutions recommended by the Committee in its reports shall be deemed to be amendments within the meaning of Rule XI-3 GRO and, if necessary, shall be considered by the appropriate Commission or at a Plenary meeting on the day on which the relevant report is circulated.