

SUBMISSION FORM FOR PROPOSALS FOR THE MAIN THEME OF THE FORTY- FOURTH SESSION OF THE ECA

(prepared by the ECA Secretariat)

Introduction

At the 39/4 meeting, the Executive Committee of the ECA (the ExCom) reviewed the proposals for the main theme of the Forty-third Session of the ECA, submitted by Members of the ECA in response to the call opened by the ECA Secretariat.

The information presented in the submissions included different levels of detail. Some submissions did not contain justification for the proposed main theme, and some did not contain proposals for sub-topics. In order to present the proposals to the ExCom with the same level of detail, the Secretariat decided to present to the ExCom the titles of the proposed themes and the proposed sub-topics (where submitted), without descriptions or justifications, even though they had been submitted in some cases.

In order to avoid such situations in the future, the Secretariat proposed that a submission form be developed for use with calls for ECA main themes, in order to facilitate the preparation of submissions, their completeness and uniformity. The ExCom supported the proposal and requested the Secretariat to present the draft submission form at the next meeting.

The Secretariat developed the submission form, that is presented in Annex I.

The Secretariat suggests the ExCom to take note of the proposal, highlight any critical issues, but rediscuss the submission form together with the draft invitation to the call in an Ex Com meeting in the third quarter 2023 to consider and ensure any new developments resulting from decisions at the 43th Session of the FAO Conference in September 2023.

The ExCom is invited to:

- review and provide comments to the draft submission form for the call for the ECA main theme, as presented in Annex 1
- agree to rediscuss the submission form together with the draft invitation to the call in 2024 in an Ex Com meeting in the second semester 2023 to consider any new developments resulting from decisions at the 43th Session of the FAO Conference in June 2023.

Annex 1. Draft submission form for proposals for the ECA main theme**Call for proposals for the main theme of the Forty-fourth Session of the European Commission on Agriculture (Budapest, tentative date)¹****SUBMISSION FORM²**

Name of the submitting country:	
Contact details	
Name and surname:	
Institution:	
Position:	
E-mail address:	

Proposed technical theme	
Title of the proposed theme:	
Description/justification:	
Proposed sub-topics (2 to 4)	
Sub-topic 1:	
Description/justification:	
Sub-topic 2:	
Description/justification:	
Sub-topic 3:	
Description/justification:	
Sub-topic 4:	
Description/justification:	

¹ Submitters are kindly requested to note that “each ECA session should focus on **one technical theme, of interest to the entire membership, to be tackled from different perspectives**, e.g. ongoing initiatives, innovation, technologies, policies, management capacity development needs and opportunities, etc.”. Moreover, “whenever relevant and appropriate, **the ECA theme should align with the biennial theme selected by the FAO Conference**” (Assessment of the ECA (2017) (<https://www.fao.org/3/bt620e/bt620e.pdf>)). The FAO biennial theme for the years 2024-2025, adopted by the Forty-third FAO Conference, is “.....” (tbd).

² This form should be submitted to the ERC-ECA Secretariat (ERC-ECA-Secretariat@fao.org) by {DATE}; to minimize the risk of the submission getting lost among other messages, the subject line of the message should read “Call for the ECA 44 main theme - <name of the submitting country>”