



联合国
粮食及
农业组织

Food and Agriculture
Organization of the
United Nations

Organisation des Nations
Unies pour l'alimentation
et l'agriculture

Продовольственная и
сельскохозяйственная организация
Объединенных Наций

Organización de las
Naciones Unidas para la
Alimentación y la Agricultura

منظمة
الغذية والزراعة
للأمم المتحدة

COMMISSION ON GENETIC RESOURCES FOR FOOD AND AGRICULTURE

Nineteenth Regular Session

Rome, 17–21 July 2023

INFORMATION NOTE FOR PARTICIPANTS

TABLE OF CONTENTS

	<i>Paragraphs</i>
I. Special event: 15 July 2023.....	1
II. Regional consultations: 16 July 2023.....	2–3
III. Nineteenth Regular Session of the Commission on Genetic Resources for Food and Agriculture: 17–21 July 2023	
Regular session.....	4
Side events	5
IV. Registration	
Registration procedure	6
Access to FAO	7–8
V. Accommodation	9
VI. Facilities and additional services	
Banking and currency exchange facilities.....	10
Catering facilities	11–13
Electricity	14
Internet access, Wi-Fi, Skype, printing, photocopying, fax	15–19
Medical services.....	20
Emergency telephone numbers in Rome.....	21
Security	22
Local transportation.....	23–25
Taxis.....	26
Telephone.....	27

Annex A: Proposal for a side event at CGRFA-19

Annex B: Hotels near FAO

I. SPECIAL EVENT: 15 July 2023

1. On the occasion of its 40th anniversary of the Commission on Genetic Resources for Food and Agriculture, a special event will be held on 15 July 2023 in the Plenary Room (3rd floor, Building A). The programme of the special event will be published in due time on the Commission's website.

II. REGIONAL CONSULTATIONS: 16 July 2023

2. The following rooms have been put at the disposal of the regional groups and non-governmental organizations (NGOs) so that they may meet, prepare their positions, and discuss between Regions on 16 July 2023. Each room is equipped with a computer with Internet connection, a printer and basic stationery.

3. The rooms will also be at the disposal of the Regional Groups during the Nineteenth Regular Session of the Commission (17–21 July 2023).

Groups	Room
Africa	Ethiopia Room (C285)
Asia	Philippines Room (C279)
Europe	German Room (C269)
Latin America and the Caribbean	Mexico Room (D213bis)
Near East	Lebanon room (D209bis)
North America	Canada Room (A357)
South West Pacific	India Room (A327)
NGOs	Malaysia room (B227)

III. NINETEENTH REGULAR SESSION OF THE COMMISSION ON GENETIC RESOURCES FOR FOOD AND AGRICULTURE: 17–21 July 2023

Regular Session

4. The Nineteenth Regular Session of the Commission will open on **17 July 2023 at 10:00 a.m.** at FAO headquarters; the session will end in the evening of 21 July 2023.

The session will be held in the Plenary Room (3rd floor, Building A).

The provisional agenda is available on the Commission's website at: <https://www.fao.org/cgrfa/meetings/detail/Nineteenth-Regular-Session/en>

Pre-session documents will be published on the website, as they become available.

Side events

5. Requests for side events should be submitted by 15 May 2023 to the CGRFA Secretariat to the attention of Ms Osvina Erminiati at Osvina.Erminiati@fao.org with a copy to cgrfa@fao.org (or fax: +39 06 570 55246). Please note that side events may be rescheduled to facilitate the needs of the Regular Session. The form to be used for submission of a side event request can be found at the end of this document (see *Annex A*).

IV. REGISTRATION

Registration procedure

6. Access to FAO premises and participation in the meeting requires registration. Different registration procedures exist for FAO Members and observers:

- *Members of the Commission and Members and Associate Members of the Organization that are not Members of the Commission* are kindly invited to contact their FAO Permanent Representative in Rome, Italy, for registration through the password-protected Permanent Representatives website (PRWS). Please note that online registration requires the uploading of a recent passport-size digital photograph. Should there be no FAO Permanent Representative of your country, please contact cgrfa@fao.org.
- *Representatives from states that are not Members or Associate Members of the Organization and from international organizations* designated to attend the meeting as observers are requested to forward their names, official titles and addresses by email to cgrfa@fao.org, together with a recent passport-size digital photograph.

Photo requirements: the photo must be in colour, featuring a frontal view of head and shoulders, similar to a passport photo; it must have a light or neutral background and show very little of the background above and on either side of the head (no hats, sunglasses, or accessories that obscure the face). The photo must be in digital JPEG (.jpg or .jpeg) format and should also have a width to height ratio of approximately 3:4. In other words, a photo that is 2 cm wide should be approximately 2.5 cm high.

Contact person:

Ms Cintia Pohl

Phone: +39 06 570 54740

E-mail: Cintia.Pohl@fao.org

Access to FAO

7. Enter the FAO premises by the main entrance on Viale Aventino and continue to the Visitors Centre, where you must first undergo a security check. Then, proceed to the reception desk on the left in order to collect your building pass. Make sure to bring a valid identification document (passport or other type of official identity card with a photograph). The building pass is valid for the duration of the special event, the regional consultations and the Nineteenth Regular Session of the Commission (15-21 July 2023) and must be worn at all times in the building. Admission to FAO premises will at all times require the presentation of your building pass.

The registration desk will be open on:

- Saturday and Sunday, 15–16 July 2023, from 09:00 to 12:00 and from 14:00 to 16:00
- Monday to Friday, 17–21 July 2023, from 8:30 to 13.00 and from 14.30 to 18:00

8. Lost building passes should be reported without delay to the FAO Security Office.

V. ACCOMODATION

9. A list of hotels in the vicinity is provided in *Annex B*. Most hotels in the listing are at walking distance from FAO headquarters. The Commission Secretariat is unable to provide assistance for hotel reservations; therefore, participants are invited to make their own arrangements.

A tourist tax is due in Rome, in addition to the room rate. The tourist tax may range from €3.00-€7.00 depending on the type of accommodation.

VI. FACILITIES AND ADDITIONAL SERVICES

Banking and currency exchange facilities

10. *Banca Intesa San Paolo* (ground floor, Building B) open Monday to Friday from 08:35 to 16:35 hours, and *Banca Popolare di Sondrio* (ground floor, Building D) open from Monday to Friday from 08:30 to 16:00 hours.

Cash dispensers (ATM) are located at the entrance of the banks (ground floor, Buildings B and C) and post office (ground floor, Building B).

Catering facilities

11. The self-service FAO Food Court, located on the 8th floor of Building B, is available to participants from 12:00 to 14:30 hours, Monday to Friday.

12. The Restaurant Buffet, located on the 8th floor of Building C, is open from 12:00 to 14:30 hours. The Restaurant offers an open buffet (fixed price €12).

13. Snack bars on the premises, are:

- Bar A (Polish Bar) (ground floor, Building A), 07:30 to 17:00 hours
- Bar D (Eden Caffè/Casa Bar) (ground floor, Building D), 07:30 to 17:00 hours
- Uzbekistan Lounge (8th floor, Building C), 08:00 to 17:00 hours
- Fountain Bar (8th floor, Building B), 08:30 to 15:00 hours

ATM and credit cards are accepted in all locations.

Vending machines with assorted refreshments are located at various points throughout the premises, including the Second Floor of Building A and the Ground Floor of Building B.

Electricity

14. In Italy the current is 220 volts, plug types are C, F and L, all with round pins. Plug type C is the standard European plug, with holes for 2 round pins. Plug type F will also fit in a type C outlet. Plug type L is rectangular with space for 3 round pins in a row.

Internet access, Wi-Fi, Skype, printing, photocopies, fax

15. Computers with Internet facilities are available in the FAO David Lubin Library in room A012 (ground floor, Building A), from Monday to Friday from 8:30 to 17:00 hours.

16. FAO provides a free Wireless Internet Service (Wi-Fi) for meeting attendees. This service is available in all meeting rooms, the atrium and catering areas.

17. Participants with laptops, smartphones or tablets with Wireless Local Area Network (LAN) capabilities, conforming to the 802.11b or 802.11g standards, may use this service.

18. The Slovak Business Centre (ground floor, Building B; extension 57090) is available for Internet, printing, fax and photocopying services.

19. The Estonian Contact Centre for Skype connections is available in the ground floor of Building B (B016), next to the Flag Hall.

Medical services (1st floor, building B)

20. A medical unit is on duty Monday-Friday, 08:30 to 17:00 hours. For medical emergencies, dial 30 from all in-house telephones. For all other medical services, call ext. 53577 from in-house telephones (06 57053577 from outside FAO headquarters).

Emergency telephone numbers in Rome in case of an emergency outside FAO headquarters

21. The following numbers may be useful in case of emergency outside FAO headquarters:

- Police (Carabinieri): 112
- State Police (Polizia): 113
- Firefighters (Vigili del Fuoco): 115
- Medical Emergency/Ambulance: 118
- City Physician on Call (Medico di Guardia): 06-58201030

Security

22. FAO Security Office operates from 07:30 to 17:30 hours. To contact the Security Guards at the Entrance Reception on the ground floor, building A, dial ext. 53145 (+39 06 570 53145 from outside FAO headquarters).

FAO Security also handles lost and found property, please contact the Entrance Reception on the ground floor, Building A.

Local transportation

23. Public transportation in Rome is managed by the Azienda per i Trasporti Autoferrotranviari del Comune di Roma (ATAC). Tickets for public transport should be purchased in advance and are available from self-service ticket machines and at ticket offices in underground stations, tobacco shops (Tabaccheria) and newspaper kiosks. Ticket costs are: €1.50 for a standard ticket valid for one metro ride and unlimited bus/tram travel within the ticket validation time of 100 minutes; €7.00 for a 24-hour ticket; €12.50 for a 48-hour ticket; €18.00 for a 72-hour ticket; €24.00 for a weekly ticket.

24. There are three underground metro lines in Rome: Line A, Line B and Line C. The stops are marked by a red and white “M” sign. Termini Station is the only hub of the Rome Metro where lines A and B intersect. The Metro stop for FAO is “Circo Massimo” (Line B). For a map of local train and subway lines see [Metro di Roma](#).

25. For further information on the routes and schedules of public transportation, please consult ATAC’s website <http://www.atac.roma.it/>

Connections to/from Fiumicino Airport and FAO:

Rail:

- **Leonardo Express** direct non-stop train to/from Termini Station (central station), every day departs from Fiumicino Airport from 06:23 to 23:23 hours, and from Termini Station 05:35 to 22:35 hours. Departures are every 15 minutes and travel time is about 32 minutes. The cost of the ticket (one-way only) is €14. From Termini Station take Metro Line B (direction Laurentina) three stops to Circo Massimo. The entrance to FAO is in front of you as you go up the steps from the subway station.
- **FL1 train (Direction Fara S./Poggio M./Orte)** to/from other train stations in Rome, including Stazione Ostiense (convenient for participants staying nearby FAO premises), every day departs from Fiumicino Airport from 05:57 until 23:27 hours. The cost of the ticket is € 8 (one-way). Departures are every 15 minutes on weekdays and every 30 minutes on weekends and holidays. Travel time is about 30 minutes to reach Ostiense, and from there you can walk underground to Piramide metro station and take the Metro Line B (direction Rebibbia) one stop to Circo Massimo. The entrance to FAO is on the right and across the street as you come up the steps from the subway station.

Buses:

- For further information on bus lines to/from Fiumicino International Airport and Rome, including to Stazione Ostiense, please visit: <http://www.adr.it/pax-fco-autobus>

Connections to/from Ciampino Airport and FAO:

- Various operators offer bus rides from/to Ciampino Airport to/from Termini Railway Station. Tickets may be purchased online. For more information, visit: <https://www.adr.it/web/aeroporti-di-roma-en/pax-cia-bus>.
- Shuttle buses take you from Ciampino Airport to Termini Railway Station. From Termini Station take Metro Line B (direction Laurentina) three stops to Circo Massimo. The entrance to FAO is on the right and across the street as you come up the steps from the subway station.

Taxis

26. Participants are advised to use licensed taxis with meters. Taxis from the City of Rome are white and can be recognized by the sign “TAXI” on the car top and must have an identifying licence number on the doors, the back and inside the car. Surcharge fares are applied for baggage, night runs and on Sundays and holidays.

Fixed fares, including all supplements, are set for journeys to/from airports, as follows:

- to/from Fiumicino Airport and Rome (fixed-rate-zone within the Aurelian walls): € 50.00
- to/from Fiumicino Airport and Ciampino Airport: € 52.00
- to/from Fiumicino Airport and Tiburtina Station: € 57.00
- to/from Fiumicino Airport and Ostiense Station: € 47.00
- to/from Ciampino Airport and Rome (fixed-rate-zone within the Aurelian walls): €31.00
- to/from Ciampino Airport and Tiburtina Station: € 36.00
- to/fFrom Ciampino Airport and Ostiense Station: € 31.00

The FAO Entrance Reception (ground floor, Building A) can assist participants in requesting a taxi. Participants can also call Taxi services:+39 06-3570, 06-4994, 06-5551, 06-6645.

Telephone

27. The FAO switchboard operator is +39 06 57051. All extensions can be reached by dialling 06 570 (not necessary if calling from in-house) followed by the 5-digit extension required. To reach a number in Rome, first dial 0 and then digit 06.

**FAO is a smoke-free area.
Smoking is not permitted inside any of the FAO buildings.**

Annex A**PROPOSAL FOR A SIDE EVENT AT CGRFA-19**

Title of the proposed side event	
Preferred date:	
Organizer (Responsible officer, organization)	
Brief description and objective of the event (Max. 150 word)	
Speaker(s) (Name, title/ position, organization / country, title of presentation)	
Chair / co-chair / facilitator (Name, title/ position, organization / country)	
Material to be displayed at the side event (Please describe material, indicate approximate number of copies you intend to make available and number of tables needed for display.)	
Light lunch (at the cost of side event organizer):	YES (If you wish to provide light lunch, please contact Mr Massimo Albanesi at Massimo.Albanesi@fao.org or Catering@fao.org for arrangements.) NO
Interpretation (at the cost of side event organizer):	YES (Please indicate languages required.) NO

Note: All side events are scheduled to take place during lunch time 13:15-14:45 hrs. Side events may be rescheduled to facilitate needs of the regular session. The room will be equipped with a computer with Internet connection.

Annex B

HOTELS NEAR FAO

<p>HOTEL S. PRISCA Largo Manlio Gelsomini, 25 00153 Rome Tel. +39 06 5741917 E-mail: hsprisca@hotelsantaprisca.it www.hotelsantaprisca.it</p>	<p>HOTEL SOURIRE Via delle Terme Deciane, 3 00153 Rome Tel. +39 06 5750958 E-mail: info@sourirehotel.it booking@sourirehotel.it www.sourirehotel.it</p>
<p>HOTEL VILLA SAN PIO Via Santa Melania, 19 00153 Rome Tel. +39 06 570057 E-mail: info@aventinohotels.com www.aventinohotels.com</p>	<p>HOTEL SAN ANSELMO Piazza Sant'Anselmo, 2 00153 Rome Tel. +39 06 570057 E-mail: info@aventinohotels.com www.aventinohotels.com</p>
<p>HOTEL AVENTINO Via San Domenico, 10 00153 Rome Tel. +39 06 570057 E-mail: info@aventinohotels.com www.aventinohotels.com</p>	<p>HOTEL MERCURE ROMA DELTA COLOSSEO Via Labicana, 144 00184 Rome Tel. +39 06 770021 E-mail: H2909@accor.com www.accorhotels.com</p>
<p>HOTEL LANCELOT Via Capo d'Africa, 47 00184 Rome Tel. +39 06 70450615 Whatsapp: +39 3938871743 E-mail: info@lancelothotel.com www.lancelothotel.com</p>	<p>AVENTINO GUEST HOUSE Viale Aventino, 98 00153 Rome Tel. +39 331 4675450 E-mail: info@aventinoguesthouse.com www.aventinoguesthouse.com</p>
<p>RELAIS CIRCO MASSIMO Via dell'Ara di Conso, 4 00153 Rome Tel. +39 32000819862 E-mail: info@relaiscircomassimo.it www.relaiscircomassimo.it</p>	<p>CIRCUS MAXIMUS B&B Viale Aventino, 61 00153 Rome Tel. +39 328 8965367 E-mail: info@bbcircusmaximus.it www.bbcircusmaximus.it</p>
<p>B&B SAN SABA Via di San Saba, 22 00153 Rome Tel. +39 3755417904 E-mail: info@beplace.eu www.beplace.eu</p>	<p>THE CORNER TOWNHOUSE Viale Aventino, 121 00153 Rome Tel. +39 06 87811930 E-mail: info@thecorner-roma.com www.thecorner-roma.com</p>
<p>HOTEL MAJOR AVENTINUS Via di Sant'Anselmo, 10 00153 Rome Tel. +39 06 5743550 E-mail: info@hotelmajoraventinus.com www.hotelmajoraventinus.com</p>	<p>VECCHIA ROMA RESORT Via della Fonte di Fauno, 4 00153 Rome Tel. +39 3356058350 E-mail: info@vecchiaromaresort.it www.vecchiaromaresort.it</p>
<p>VILLA ROSA CONVENT B&B (Dominican Sisters) Via delle Terme Deciane, 5 00153 Rome Tel. +39 06 5717091 E-mail: VillaRosaRome@gmail.com http://dominicansisters.wixsite.com/villarosaconventrome</p>	<p>HOTEL ABITART Via Pellegrino Matteucci 10/20 00154 Rome Tel. +39 064549191 E-mail: info@abitarthotel.com https://www.abitarthotel.com/</p>