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منظمة  
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# COUNCIL

## Hundred and Seventy-fourth Session

Rome, 4-8 December 2023

### Appointment of the Chairperson and the Alternate Chairpersons of the Appeals Committee

#### Executive summary

Further to the revision of the appeal procedure set forth under FAO Manual Section 331, the Council is requested to appoint a Chairperson and two Alternate Chairpersons of the Appeals Committee.

#### Suggested action by the Council

The Council is invited to nominate H.E. Ms Daniela Rotondaro, Ambassador of the Republic of San Marino and Permanent Representative to FAO as Chairperson of the Appeals Committee, and H.E. Ms Haifa Aissami Madah, Ambassador of the Bolivarian Republic of Venezuela and Permanent Representative to FAO, and Mr Khalid Mehboob, Advisor/Alternate Permanent Representative of the Islamic Republic of Pakistan to Rome-based UN Agencies, as Alternate Chairpersons, for terms of two years effective immediately. These appointments are renewable twice.

*Queries on the substantive content of this document may be addressed to:*

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## I. Introduction

1. Staff Regulation 301.11.1 provides as follows:

*“301.11.1 The Director-General shall establish a Committee within the Organization to advise him in cases of appeal by individual staff members regarding a grievance arising out of disciplinary action or arising out of an administrative decision which staff members allege to be in conflict, either in substance or in form, with the terms of their appointment or with any pertinent Staff Regulation, Staff Rule or administrative directive. (...) The Committee shall consist of two members and ten alternate members nominated by the Director-General, two members and ten alternate members elected by the staff as a whole, and an independent Chairperson appointed by the Council. The Council shall appoint two alternate Chairpersons to serve when the Chairperson is unavailable; if the Chairperson and alternate Chairpersons are unavailable, the remainder of the Committee may select an ad hoc Chairperson, who shall not be a staff member.”*

2. Currently, the Chairperson and Alternate Chairpersons of the Appeals Committee are as follows:

**Chairperson:** H.E. Ms Daniela Rotondaro, Ambassador of the Republic of San Marino and Permanent Representative to FAO (appointed by the Council at its 143rd Session for an indefinite term)

**First Alternate Chairperson:** H.E. Mr Mario Arvelo Caamaño, Ambassador of the Dominican Republic and Permanent Representative to FAO (appointed by the Council at its 149th Session for a term of three years)

**Second Alternate Chairperson:** H.E. Ms Jackline Lumumba Yonga, Ambassador of the Republic of Kenya and Permanent Representative to FAO (appointed by the Council at its 166th Session for a term of three years).

## II. New Appeal Procedure

3. In January 2023, the Director-General approved a revision of the appeal procedure set forth under FAO Manual Section 331, which includes new provisions promulgated on 18 September 2023.

4. Among these new provisions, Staff Rule 303.1.34 and Manual paragraph 331.4.21 read as follows:

*“303.1.34 Composition. The Appeals Committee shall be constituted as follows: a) a Chairperson and two alternate Chairpersons appointed by the Council; (...)”*

*“331.4.21 The Chairperson, alternate Chairpersons (...) hold office for two years and may be reappointed twice.”*

## III. Proposed Appointments

5. In accordance with these new provisions, the Council is requested to appoint a Chairperson and two Alternate Chairpersons for terms of two years renewable twice. These appointments are to take effect immediately.

6. Further to consultations conducted by the Legal Office, the Council is invited to consider the appointment of the following candidates, who have confirmed their availability:

**Chairperson:** H.E. Ms Daniela Rotondaro, Ambassador of the Republic of San Marino and Permanent Representative to FAO

**Alternate Chairperson:** H.E. Ms Haifa Aissami Madah, Ambassador of the Bolivarian Republic of Venezuela and Permanent Representative to FAO

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**Alternate Chairperson:** Mr Khalid Mehboob, Advisor/Alternate Permanent Representative of the Islamic Republic of Pakistan to Rome-based UN Agencies.

7. The curricula vitae of the proposed appointees are attached as Annex 1 to the present document.

**Annex 1****DANIELA ROTONDARO**

Born in Casablanca (Morocco)

Nationality: Sammarinese

Studies: Lycée Français Descartes - Rabat Morocco

Graduated in Law: International Law

**Professional experiences:**

From 2010 -

**Ambassador Extraordinary and Plenipotentiary of the Republic of San Marino to Italy**

Since 2001 -

**Ambassador - Permanent Representative of the Republic of San Marino to the Rome Based Agencies**

From 2011 *Elected by FAO Council*

**Chair of the FAO Appeals Committee**

2021- Chair Credentials Committee of the FAO Conference

Member of the General Committee

2019-2021

Chair of the Committee on Constitutional and Legal Matters (CCLM)

2017-2015 Vice Chair of the CCLM

2015-2017 Member of the CCLM

2015-2017 Member of FAO Council

2009-2011-2015 Chair of the Credentials Committee - FAO General Conference

2008-2012 Vice Chair Executive Board of the European Commission for Agriculture (ECA)

2000-2010

Counselor - Embassy of San Marino to Italy

1999-1996

Chief of Cabinet - Ministry for Public Health and Social Security

Head of the International Affairs Department

1996-1995

United Nations International Crime Research Institute (UNICRI) - Rome

1995-1993

United Nations Drug Control Program UNCDP) - Vienna

1993-1987

Assistant to the Minister for Public Health and Social Security

Executive Director of "San Marino Conferences"

Administrative Secretary of the European Centre for Disaster Medicine (Council of Europe)

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Permanent Representative of San Marino to the Open partial Agreement on Prevention and Mitigation  
of disasters of the Council of Europe  
Grand Ufficiale con Stella of the Republic of Italy  
Gran Dama dell'Ordine Militare Costantiniano di San Giorgio  
Co-Founder of the Soroptist International Club in San Marino

## **HAIFA AISSAMI MADAH**

From 2021 -

### **Ambassador and Permanent Representative of the Bolivarian Republic of Venezuela to FAO**

Haifa Aissami Madah was appointed Ambassador of the Permanent Mission of the Bolivarian Republic of Venezuela to the OPCW, ICC and other International Organizations and Courts based in the Kingdom of the Netherlands in February 2016.

From 2011 to 2016, she served as Ambassador Extraordinary and Plenipotentiary of the Bolivarian Republic of Venezuela to the Kingdom of the Netherlands.

In 2010, Haifa Aissami Madah served as Judge of the Court of Appeals of the Metropolitan Area of Caracas in Criminal Law.

From 2000 to 2009, Haifa Aissami Madah served as National Prosecutor in a number of areas, such as Human Rights, Drugs and Family Protection.

Haifa Aissami Madah has provided several guest lectures at the National Prosecutors School/ Supreme Court of Justice / Ministry of Internal Affairs and Justice.

Prior, Haifa Aissami Madah was Professor at the Bolivarian University (Caracas, Venezuela) (2006, 2007, 2008, 2009).

## KHALID MEHBOOB

### Academic Qualifications & Awards:

- BA (Economics) (Punjab University - Lahore, Pakistan)
- Chartered Accountant (Institute of Chartered Accountants in England and Wales)
- Fellow of the Institute of Chartered Accountants in England and Wales
- Pakistan Taghma-e-Imtiaz award

### Work History:

#### **ADVISOR, ALTERNATE PERMANENT REPRESENTATIVE OF PAKISTAN TO THE ROME-BASED UN AGENCIES**

(July 2021 – to date)

#### **INDEPENDENT CHAIRPERSON OF THE FAO COUNCIL**

(Term of office: 1 August 2017 - June 2021)

I was elected Independent Chairperson of the FAO Council (ICC) by the 40th Session of the FAO Conference in July 2017, and I was re-elected by the 41st Session of the FAO Conference for a second term of office from 1 July 2019 to June 2021.

Since my election, I have worked towards **consensus building** through **effective consultations with Members**, both bilaterally as well as through informal discussions with Chairpersons and Vice-Chairpersons of the FAO Regional Groups, during which I also facilitated **administrative and organizational arrangements** in preparation for Council sessions, including the coordination of nominations by Members. I also Chaired informal consultations on specific matters in order to facilitate consensus.

#### **SPECIAL ADVISOR / ALTERNATE PERMANENT REPRESENTATIVE OF PAKISTAN TO THE UN AGENCIES IN ROME (2010-2017)**

In my capacity as Special Advisor, Alternate Permanent Representative of Pakistan to the three UN Agencies in Rome, I participated regularly and actively as member of the Pakistani Delegation in meetings of the three Agencies, in particular:

- FAO Conference, Council and Council Committees
- Various FAO Technical Committees
- Executive Board and Governing Council of IFAD
- Replenishment meetings of IFAD
- Executive Board of WFP

In addition, during this period, I also served as:

- Chairperson of the FAO Finance Committee (2015-2017)
- Member of the FAO Finance Committee (2013-2015)
- Member of the FAO Committee on Constitutional and Legal Matters (2011-2013)
- Member of IFAD's Working Group on Governance
- Member of IFAD's Emoluments Committee
- Convener/Chairperson of the Sub-List C2 Member Nations of IFAD

### **SPECIAL ADVISOR TO THE FAO DIRECTOR-GENERAL (2008-2009)**

- Providing advice in the implementation of recommendations relating to the Reform and Renewal of FAO
- Providing advice and inter-acting with external Management Consultants during the Root and Branch Review of FAO

### **ASSISTANT DIRECTOR-GENERAL, Administration and Finance Dept. - FAO (1991-2007)**

- Advising the Director-General on matters of Policy on subjects relating to the department's mandate and activities
- Exercising overall management responsibility for all activities of the department and providing Strategic and Managerial leadership of 600 employees responsible for: Human Resources Management (including managing the Organization's responses to appeals at the first stage of the internal justice process); Staff Relations; Finance; Enterprise Resource Planning System; Off-Shored Shared Services Centre and its Business Processes; Procurement and Contracting function; Infrastructure Services; Security; the development of strategies to strengthen internal governance including setting organizational standards for ensuring that the administrative, human resources and financial policies and practices of FAO fully support its operational programmes.
- Chairing the FAO Investment Committee responsible for overseeing the investment of surplus funds.
- Representing FAO at meetings of its Governing Bodies on issues relevant to the functions of the Department.

#### **In addition, Representing FAO in various UN System-wide Groups, namely:**

- Member of the High-Level Committee on Management (HLCM) dealing with management issues across the whole UN System
- Member, Board of Directors of the United Nations Staff College
- Member of the UN Working Group on staff mobility within the UN System

### **Director, Office of Internal Audit, Inspection and Management Control (1978-1991)**

- Managing and leading the Office which was responsible for (a) comprehensive auditing embodying financial compliance and value-for-money features, and (b) consulting services for senior management when required (emphasis being placed on providing independent advice and assistance to all levels of management in fulfilling the Organization's mandate)
- Responsible for independently designing, organizing and directing a coordinated programme of internal oversight of the operations of the Organization, through internal audit and investigation. This included:
  - monitoring and evaluating the adequacy and effectiveness of the Organization's system of internal control, financial management and use of assets;
  - assessing the Organization's risk management, control and internal governance processes;
  - maintaining the Organization's capacity to investigate allegations of irregularities in the programmes and operations of the Organization.

### **Senior Internal Auditor (Office of Internal Audit) (1976-1978)**

- Provided input to the overall policy and strategies for the audit programme
- Conducted special management and advisory audits for top management
- Assessed the adequacy and effectiveness of the Organization's internal controls, accounting and management systems.



**Executive Officer (Land and Water Development Division) (1971-1975)**

- Provided Management Support to the Division for its activities under all programmes and sources of funds in the following main areas: programme and budget formulation, implementation and monitoring; human resources management; financial processing and control; travel planning, processing and control; general administration.

**Finance Officer (Finance Division) (1969-1970)**

- Responsible for Payments Authorization and Expenditure Control for the Organization.

**EXPERIENCE PRIOR TO JOINING FAO (1962-1969)****Price Waterhouse & Co, Rome (1968-1969)**

Auditing and Financial Advisory Services:

- Performed statutory audits of major multinational corporations in the banking, manufacturing, insurance, and pharmaceutical sectors. Evaluation of risks and analysis of the internal controls in place in the companies to ascertain whether they promote efficiency, reduce risk of asset loss, and help ensure the reliability of Financial Statements and compliance with laws and regulations.

**BUPA (Medical Insurance), London (1967-1968)**

- As Management Accountant, main duties were Financial Analysis and Financial Reporting

**Henry Finck & Co. Chartered Accountants, London (1962-1966)**

Responsible for:

- Performing statutory audits of public limited companies.
- Evaluating risks and internal control