



联合国  
粮食及  
农业组织

Food and Agriculture  
Organization of the  
United Nations

Organisation des Nations  
Unies pour l'alimentation  
et l'agriculture

Продовольственная и  
сельскохозяйственная организация  
Объединенных Наций

Organización de las  
Naciones Unidas para la  
Alimentación y la Agricultura

منظمة  
الأغذية والزراعة  
للأمم المتحدة

## EUROPEAN COMMISSION ON AGRICULTURE

### FORTY-FIRST SESSION

**Budapest, Hungary, 1-2 October 2019**

### INFORMATION NOTE FOR PARTICIPANTS

#### Session venue

1. The 41st Session of the European Commission on Agriculture will be held in the Conference Room of the [Novotel Budapest Centrum Hotel](#) (1088 Budapest, Rakoczi ut 43-45). The event will start at 8.30 hours on Tuesday, 1 October 2019, and will conclude at 16.00 hours on Wednesday, 2 October 2019.
2. An Order of the Day with detailed information on session business, the schedule and items to be discussed, as well as other information of general interest, will be made available on the [Session Website](#).

#### Registration

3. All conference participants are requested to register online until 20 September 2019. You can find the registration link on the website of the Regional Office for Europe and Central Asia: <http://www.fao.org/europe/en/>.
4. Participants are requested to arrive at the Session venue at 8.30 hours on 1 October 2019 for on-site check-in procedures.

#### Working languages

5. Simultaneous interpretation and all session documents will be provided in English, French, Russian and Spanish language. Two of the three side events will be interpreted in English and Russian only.

#### Working documents

6. Session documents will be available on the Session [website](#). In an effort to achieve a paperless conference, printed copies of the documents can be provided on the spot, but only upon request and in

*This document can be accessed using the Quick Response Code on this page;  
an FAO initiative to minimize its environmental impact and promote greener communications.  
Other documents can be consulted at [www.fao.org](http://www.fao.org)*



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limited quantities. In addition, participants will receive documents in electronic format on pen drives when registering. Participants are encouraged to carry personal laptops in order to access documents online and thus reduce the need for hard copies. Complimentary Wi-Fi service will be available at the conference venue.

### **Press liaison and information**

7. For the duration of the Session, the Communications Officer of the Regional Office for Europe and Central Asia (REU), in cooperation with a Press Officer of the Government of Hungary, will be responsible for relations with the press and all matters concerning information to the public.

8. Accreditation is required for all journalists attending the event, so journalists will be registered for the event on-site, providing a letter of assignment from their editor or employer.

### **Advance communication of the texts of speeches and statements**

9. To facilitate the Secretariat's task and ensure accuracy of interpretation, prepared speeches or statements should be sent in advance to the ECA Secretariat by e-mail to [ERC-ECA-Secretariat@fao.org](mailto:ERC-ECA-Secretariat@fao.org). Delegates are also kindly requested to provide their speeches as delivered, to facilitate media coverage.

### **Catering Services**

10. Catering services (lunch and coffee breaks), offered by the Government of the Hungary, will be provided throughout the Session.

### **Reception**

11. The Government of Hungary will host a reception on Tuesday, 1 October 2019, to which all delegates are cordially invited. Details on the place and time will be provided at the Session.

### **Side events**

12. During the Session a number of side events will take place. A schedule and details on the side events will become available on the [Session website](#).

### **Field Trip**

13. At the invitation of the Government of Hungary, there will be a field visit for participants in the morning of Wednesday, 2 October 2019. Participants wishing to take part will be requested to indicate this during the on-site check-in on 1 October 2019 so as to allow the secretariat to make all necessary arrangements. More details will be made available on arrival and relevant information will be included in the Order of the Day.

### **Formalities for entry into Hungary**

14. Passport holders of some countries outside the Schengen area need a visa to enter Hungary. For further information regarding visa issuance, participants are encouraged to contact their local Hungarian Embassy/Consulate, or visit the website of the Ministry of Foreign Affairs of Hungary<sup>1</sup>.

15. Participants who need a visa to enter Hungary, and have indicated this during the online registration, will be issued an official invitation by the FAO Regional Office for Europe and Central

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<sup>1</sup> <http://konzuliszolgalat.kormany.hu/visa-waiver-agreements>

Asia, supporting them in their application for the entry visa at their local Hungarian Embassy/Consulate. The visa process could take up to 3 weeks, hence an early start is always advisable.

### Arrival and transportation to the city

16. Upon arrival to Budapest airport (Liszt Ferenc Airport), the following transportation means can be used to get to the city:

- the Airport Minibus  
[www.bud.hu/english/passengers/access\\_and\\_parking/by\\_airportshuttle](http://www.bud.hu/english/passengers/access_and_parking/by_airportshuttle)
- the Airport Főtaxi  
[www.bud.hu/english/passengers/access\\_and\\_parking/by\\_taxi](http://www.bud.hu/english/passengers/access_and_parking/by_taxi)
- Public transport:  
[https://www.bud.hu/en/passengers/transport/public\\_transportation/budapest\\_public\\_transportation](https://www.bud.hu/en/passengers/transport/public_transportation/budapest_public_transportation)

### Exchange of foreign currency

17. Foreign currency may be exchanged at the airport or at exchange offices and banks in Budapest. Please note that the exchange rates at the airport may not be favourable, up to about 20 percent higher than in the exchange offices/banks in the city. The approximate exchange rates at the exchange offices/banks in the city are: EUR 1 = HUF 326, and US\$ 1 = HUF 290 (as at 18 July 2019).

### Hotel accommodation

18. Accommodation is to be booked and paid directly by the participants. A list of proposed hotels, with a location near the Session venue, can be found below. Please be informed that a limited number of rooms are made available for the self-paying participants organizing their own travel in the [Novotel Budapest Centrum Hotel\\*\\*\\*\\*](#) for a special rate. Booking can be made through this link until 15 days before the event and in limited number: [LINK](#)).

<i>Name of the Hotel</i>	<i>Address</i>	<i>Internet site</i>
Novotel Budapest Centrum Hotel**** (Session venue)	H-1088 Budapest, Rakoczi ut 43-45.	<a href="http://www.accorhotels.com/gb/hotel-3560-novotel-budapest-centrum/index.shtml#section-description">www.accorhotels.com/gb/hotel-3560-novotel-budapest-centrum/index.shtml#section-description</a>
New York Residence****	H-1073 Budapest, Osvát utca 2-8.	<a href="http://www.dahotels.com/new-york-palace-budapest/residence">www.dahotels.com/new-york-palace-budapest/residence</a>
Courtyard by Marriott Budapest City Center****	H-1088 Budapest, Jozsef krt. 5.	<a href="http://www.marriott.com/hotels/travel/budcy-courtyard-budapest-city-center/">www.marriott.com/hotels/travel/budcy-courtyard-budapest-city-center/</a>
Radisson Blu Béke Hotel, Budapest****	H-1067 Budapest, Teréz krt. 43.	<a href="http://www.radissonblu.com/hotel-budapest">www.radissonblu.com/hotel-budapest</a>
NH Hotel Budapest City****	H-1137 Budapest, Vígszínház u. 3.	<a href="http://www.nh-hotels.com/hotel/nh-budapest-city">www.nh-hotels.com/hotel/nh-budapest-city</a>

Hotel Hungaria City Center****	H-1074 Budapest, Rákóczi út 90	<a href="http://www.danubiushotels.com/hu/szallodak-budapest/hotel-hungaria-city-center">www.danubiushotels.com/hu/szallodak-budapest/hotel-hungaria-city-center</a>
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19. Participants from the countries ( a separate specific invitation went to these specific countries) and Civil Society Organizations, kindly sponsored by the Hungarian Government, will be accommodated at the [Novotel Budapest Centrum Hotel\\*\\*\\*\\*](#). Accommodation details will be provided after the online registration.

### **Electricity**

20. Electricity voltage in Hungary is 220 volts with European model sockets. Should there be a need for an electricity adapter, participants should make sure to bring it along.

### **Correspondence and inquiries**

21. All correspondence concerning the ECA Session should be addressed to the Secretariat at the FAO Regional Office for Europe and Central Asia, at the addresses below:

Mr Piotr Wlodarczyk  
Secretary of the 41st ECA  
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